

JOB BANK *Form*

POSITION DATA:

Title of Position _____

Employer Contact Person _____

Employer Name _____

Employer Address _____

City/State/Zip _____

Employer Phone Number _____ Employer Fax Number: _____

Employer E-mail _____

Please briefly describe the position, as you want the listing to appear in the newsletter, including the practice areas (e.g. mass media, common carrier/telephone, cable, mobile services, private radio, transactional, international), qualifications required, and documents to be submitted (e.g. resume, transcript, writing sample, salary history, references). You may use a separate piece of paper if necessary. Please e-mail in a MS Word format, if possible, to kerry@fcba.org.

Do you want resumes sent directly to you by the applicant? Yes No If no, a Blind Box # will be assigned.

Please indicate to which category this applies: Law Firm/Corporate Non-Profit/Government/Academic.

PAYMENT:

The cost for a Job Bank listing, with resumes sent directly to the employer, is \$75.00 per month.

The cost for a Job Bank listing, with a Blind Box # assigned, is \$95.00 per month.

Payment must be received in advance. Listings and payment received by the 15th day of each month will appear in the next month's newsletter. Please note that you will not be billed each month. If you want your listing to appear in a specific number of issues, you may pay in advance with one check to cover the total fee.

\$ _____ Total Enclosed Visa MasterCard American Express

Credit card no. _____ Exp. date _____

Signature _____

PLEASE SEND THIS FORM AND A CHECK MADE PAYABLE TO THE "FCBA" TO:

Federal Communications Bar Association, 1020 19th Street, N.W., Suite 325, Washington, D.C. 20036
Phone: (202) 293-4000, Fax: (202) 293-4317, E-mail: kerry@fcba.org